



Malaysian Students' Guide



Faculty of Medicine

Zagazig University - Egypt



Malaysian Students' Guide

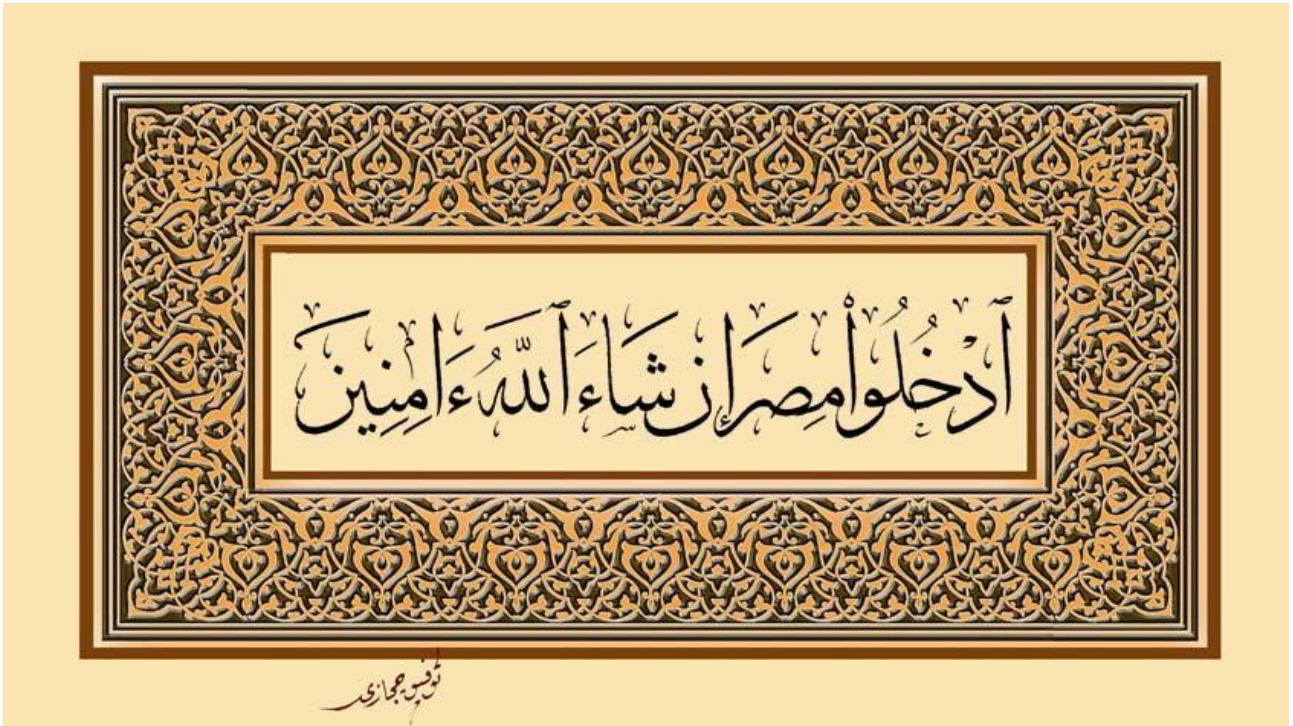
Second Edition, 2012

Issued by the Malaysian Program Committee

Prepared by Dr. Ahmed Abdul Saboor

Faculty of Medicine-Zagazig University

Egypt



“Enter Egypt safely, may God permits”

Surat Yosuf, verse 99



Mr. Saiful Anwar (Malaysian Embassy) in the Malaysian Sports Day



Professor Razali visit to Zagazig University



Mara representatives meeting in Zagazig University

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Welcome and Greetings



Prof.
**Mohammed Abdel
Aal**

President,
Zagazig University

Dear Malaysian Daughters and Sons,

As a second father to all of you, I welcome you in your second homeland.

Egypt is the mother of human history, and Zagazig was the capital of that country ancient times.

Zagazig University is fully developed, with nearly 4 decades history in higher education, 16 faculties, 2 high institutes, and more than 100,000 students served by approximately 6500 staff members, and 16,000 administrative board, teams and individuals.

On behalf of the whole organization, I welcome you all, current and newcomers, and we offer open hands, hearts and doors to facilitate your stay in Egypt, as well as promote solving any problems that might face any one of you.

May God bless you all !!!

Your father,
M.M. Abdel Aal
President of Zagazig University



Prof.
Ahmed El Refay

Vice President for
Student Affairs,
Zagazig University

Welcome you all in our great Zagazig University. We are honored by your presence at Faculty of Medicine - Zagazig University and I wish you a happy stay. It is a pleasure to have you among us, feeling at home here. We hope that you will enjoy your stay at Zagazig for study. May Allah permit; all of our team will be caring for your comfort and convenience.

From my own position, as vice president of Zagazig University for education and student affairs, I will do my best to facilitate any difficulty that might face any of you.

I wish you all a productive and successful academic year among your Egyptian colleagues. Best wishes and Luck, God Bless you All.

Dear sons and daughters,

My best cordial congratulations to new students for their entry to our faculty, and congratulations on this new academic year for those who have been with us for some time. I hope you all seed this year with hard work for science and knowledge, and harvest best results and success. You are the arms of your country and its bright future.

Dear students, you are all welcome amongst your brothers and sisters, and we assure you that we will be at your side to accomplish all of our dreams and hopes. Be creative, and think for development.

Welcome again and best wishes.



Prof.
Atef Radwan

Dean,
Faculty of Medicine

I am sure that you all feel you are in your second homeland, Egypt. In other words, you are at home. Let me also assure you that you and we belong to the same family. And as the Vice Dean of the Faculty of Medicine for education and students affairs, I will devote all my time and effort to facilitate your mission. I long for helping in every aspect throughout your stay and study in your campus at Zagazig University.

Talking on behalf of the Faculty staff, I assure you they are all pleased to offer you their best. Meantime, our facilities are always ready to assist you.

I have to express my deep recognition to all the audience who has honored us on this blissful occasion. I know you have a clear idea about our stance toward the Malaysian people. I wish you all flourishing education till you become brilliant doctors in your future careers.



Prof.
Tarek Elbromboly

Vice Dean for
Student Affairs,
Faculty of Medicine

From my position, as the General Coordinator of the Malaysian Student Program, I want to make use of this opportunity to welcome you all and in particular the Malaysian students in Faculty of Medicine. I hope they all would benefit their stay in the campus of Zagazig University, and train well to become successful Doctors.

Recently, as you all know, the Faculty of Medicine of Zagazig University has obtained the ISO 9001-2008 certificate. This indicates that our Faculty meets the international standards and criteria in providing the proper medical education. This also implies that our graduates are acknowledged internationally. Therefore, I call upon all the Malaysian students to share their Egyptian colleagues' harvest of the fruits of this academic success and the friendly atmosphere.

I have to assure you that not only all the faculty staff but also all the faculty facilities are ready to assist and help you to accomplish your mission. I have a dream for you: to see you all flourishing doctors. So, please make my dream come true.



Prof.
Osama Kamhawy

General Coordinator
of Malaysian
Program,
Faculty of Medicine

Malaysian Program Coordinators



Prof. Osama Kamhawy

Profesor of Urology

General Coordinator



Prof. Mervat Atfy

Profesor of Paediatric Medicine

5th and 6th year coordinator



Prof. Dalia Khalifa

Professor of Radiology

3rd year coordinator



Prof. Manal El-Nemr

Professor of Pathology

4th year coordinator



Prof. Yaser El-Hag

Asst. Profesor of Ophthalmology

Social and communication
coordinator



Prof. Amira Waly

Asst. Profesor of Pediatric Surgery

1st year coordinator



Prof. Nagwa Samy

Asst. Professor of Internal Medicine

2nd year coordinator



Prof. Abeer Albiomy

Asst. Professor of Physiology

Quality coordinator





Why Zagazig....?

Why Faculty of Medicine, Zagazig University...?

- Is the first academic organization in the middle east to have a certified Quality Assurance Management System for Undergraduate and Postgraduate Medical Education, Community Specialized Health Services, Medical Scientific and Educational Research Activities.
- Homes a special unit for quality management, functioning since 2004, with qualified staff and a well prepared plan for total quality management
- Have several novel units in the faculty hierarchy to develop and fine-tune the performance, such as planning and project management unit, human resource unit
- Established an Institutional Review Board (IRB) to control and develop postgraduate research according to national and international standards
- Established medical education department which includes a clinical education unit responsible for development of staff capabilities, a centre for continuous medical education, examination evaluation centre that controls the criteria of both under- and post- graduate exams, an e-learning unit, and educational programs and courses unit
- Homes highly specialized medical care units with international level of performance, e.g. microscopic surgery unit
- Has international center for life support training, acknowledged by European Resuscitation Council
- Has international center for Disaster Medicine Training, acknowledged by Advanced Life Support, UK
- Has large number of international specialists in medical education
- Has two internationally acknowledged trainers – IBCT, and 20 nationally acknowledged trainers
- Has six specialists in Total Quality Management, American University in Cairo
- Has eight specialists in human resource development, American University in Cairo and Steinbeis University-Germany
- Has numerous staff acknowledged nationally and internationally for their achievements

How our geographical location is distinguished....?

The faculty is located in the heart of Zagazig city, located 80 km from Cairo. Not only near to the capital, Zagazig is also served with a very good communication and transportation infrastructure that connects it to most Egyptian governorates.

All of the faculty and University hospital facilities are gathered near to each other, and in a location that is neighbored by residential areas that offer near residency and economic chances for all choices and capabilities of students.

Why our Malaysian Program is one of the top national ones....?

- It is a quality controlled program, audited internally and externally
- It conforms to the National Academic Reference Standards- Medicine (NARS-M) issued by the National Authority for Quality Assurance and Accreditation of Education (NAQAAE)
- The general coordinator and management committee members are qualified in Medical and Clinical education
- It applies modern theories in medical education, such as interactive learning, small group teaching, use of multimedia and audiovisual aids, formative assessment and feedback systems
- It focuses on involvement and participation in student activities with Zagazig University and in coordination with other national universities



From the introduction of Perubatan Sports Day 2012

Getting Ready for Egypt



Egyptian Flag



Coat of Arms

Geographic
Location

Sharkeya emblem

Egypt in figures!

Egypt is an Arabic country in North Africa, with the Sinai Peninsula forming a land bridge to Western Asia. Covering an area of about 1,001,450 square kilometers (386,660 sq. miles). Egypt is bordered by the Mediterranean Sea to the north, the Gaza Strip to the northeast, the Red Sea to the east, Sudan to the south and Libya to the west.

Egypt is one of the most populous countries in Africa and the Middle East. The great majority of its estimated 85 million live near the banks of the Nile River, in an area of about 40,000 square kilometers (15,000 sq. miles), where the only arable agricultural land is found. The large areas of the Sahara Desert are sparsely inhabited.

About half of Egypt's residents live in urban areas, with the majority spread across the densely-populated centers of greater Cairo, Alexandria and other major cities in the Nile Delta.

Time difference between Malaysia and Egypt is -6:0 hrs. This means that Malaysia is 6:0 hours ahead of Egypt. For example, when it is 9:00 am in Cairo Egypt, it is 3:00 pm in Kuala Lumpur-Malaysia.

Egypt is famous for its ancient civilization and some of the world's most famous monuments, including the Giza pyramid complex and its Great Sphinx. The southern city of Luxor contains numerous ancient artifacts, such as the Karnak Temple and the Valley of the Kings. Egypt is widely regarded as an important political and cultural nation of the Middle East.

Sharkeya and Zagazig

Sharkeya governorate is one of lower-Egypt governorates. It lies east to the Nile delta. It is surrounded by Manzala Lake in the North, Kalyobia governorate to the South, Ismailia Governorate in the East, and, in the west, Dakahlia Governorate.

The total area of Sharkeya amounts to 2190 square kilometers. Its capital is Zagazig City, and the governorate emblem is a white bolting horse amid a green background as Sharkeya is distinguished for horse breeding and agricultural land.

Sharkeya governorate celebrates its National Day on 9 September every year, commemorating the revolution of the leader Ahmed Orabi, who asked the Khedive for Nation's rights.

The governorate grows crops of wheat, cotton, maize, lentil, soy beans. Quarries are also present (at Belbies, Abu-Hammad, Al-Husenian and Fakous) which produce argil, gravel and sand.



The governorate homes several tourism and archeological locations, such as San El-Hagar and Tal Faraoun at Al-Husenian, Tal Al-Dhab'a and Kanteer at Fakous, Al-Sowwa and Saft El-Henna at Abu-Hammad, and Tal Basta and Bani Amer in Zagazig. There are also several villages famous for crafts, such as Toukh Al-Karamouse for papyrus, Al-Kurein for palm tree products, Kafr Al-hamam village for hand-made rugs, Kafr Al-Husr village for color mats, Arab Al-Bayyadhin village for the nomadic embroidered dress and the Arabian –horse saddle.



Zagazig city homes two universities, Zagazig University and Al-Azhar University. Zagazig University is a scientific and civilization edifice including most scientific and practical faculties, where Egyptian as well as foreign students enroll for study.



Zagazig branch of Al-Azhar University includes faculties of Arabic Language, Principles of Religion, and the Islamic Faculty for girls.



Zagazig University Headquarter



Zagazig City,

Different views at different times of the day

Climate

Egypt does not receive much rainfall except in the winter months. Temperatures average between 80 °F (27 °C) and 90 °F (32 °C) in summer, and up to 109 °F (43 °C) on the Red Sea coast. Temperatures average between 55 °F (13 °C) and 70 °F (21 °C) in winter. A steady wind from the northwest helps hold down the temperature near the Mediterranean coast. The Khamaseen is a wind that blows from the south in Egypt in spring, bringing sand and dust, and sometimes raises the temperature in the desert to more than 100 °F (38 °C).

Every year, a predictable flooding of the Nile replenishes Egypt's soil. This gives the country consistent harvest throughout the year. Many know this event as The Gift of the Nile.

Zagazig City weather generally follows the climate of the lower half of Egypt. Rainfall is generally less.



Religion

Religion plays a central role in most Egyptians' lives. Egypt is predominantly Muslim, at 90% of the population with the majority being adherents of the Sunni branch of Islam.

A significant number of Muslim Egyptians also follow native Sufi orders, and there is a minority of Shi'a.

Christians represent around 10% of the population [more than 95% of whom belong to the native Coptic Orthodox Church of Alexandria].



Al-Fath Masjid,
Zagazig

Monetary aspects and Banking

Egyptian Currency is the Egyptian pound, which is written LE 1.00, and is subdivided into 100 piasters. Exchange Rates The bank rate of exchange between Egyptian and other currencies is subject to a controlled float and fluctuates from week to week. In September 2012, 1 Egyptian pound would exchange into 1.96 Malaysian Ringgit.



Visa, MasterCard and American Express from your home country can be used in the community. You will probably want to open an account at a local bank as soon as you arrive, as it is not advisable to carry large amounts of cash with many banking options.

Communication

Phones

The International Subscriber Dialing code (or the country calling code) for Egypt is **20**. The code for Zagazig city is **55**. So, the phone number should look like this: **00 20 55 X**, where X is the local number in Zagazig city.

Note: If you are behind a switchboard you may have to dial '0' or '9' (or another number) to get an external line.

To Dial from Egypt to Kuala Lumpur, dial: 00 60 3 X, where X is the local number in Kuala Lumpur city.



Telecom Egypt, the
landline service
provider in Egypt

Cell phones

Cell phones are very widely used in Egypt. There are several companies offering cell phone services, they all offer different deals in terms of cost and quality of the signal. It is best to check out several companies before you make a decision what cell phone to buy – be aware that some companies may offer cheap service but their signal in may be pretty bad. Please keep in mind that it is considered rude to let your cell phone ring during lectures and concerts.



Cell Phone
Operators in Egypt

Speed dials (they work on both landlines and mobile cell phones)

- Rescue Emergency: 112
- Ambulance: 123
- Fire fighting: 180
- Electricity emergency: 121
- Water emergency: 125
- Landline emergency: 111
- Egypt directory: 140

Travelling and Transportation

In general, the country is interconnected with a very branching network of paved roads. In addition, railways cover a large distance for travelling across major cities and centres. Subways are present in Cairo, and 2 international airports are located in Cairo and Alexandria.

To travel to Egypt by air from Malaysia, it takes approximately 10 to 12 hours depending on flight route and carrier airway. To travel to Zagazig from Cairo, it takes approximately 1.5 hours by car or bus, and 2 hours by railway. From Alexandria, it takes about 3 hours by car or bus, and 4 hours by railway.

Inside Zagazig city, you can choose among taxis or public transportation. In so many instances, you will prefer walking to your destination since the residential areas are close to the university campus. This will also be a wise option in rush hours!



Malaysian Embassy in Egypt

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Mohandessine, Giza
Cairo
Egypt

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Fax:

+00-2-02-3761 0216

Email:

malcairo@kln.gov.my

Website

http://www.kln.gov.my/web/egy_cairo/home



Malaysian Embassy logo

Malaysian Student Association in Zagazig

Association of Malaysian Medical Student in Egypt (PERUBATAN) is a student association registered under the Education Malaysia Egypt (EME) in 2002, which becoming a single platform to unite and gather the energy of students studying health sciences education (Medicine, Dentistry and Pharmacy) in Egypt. At this session, PERUBATAN emphasizing five main agenda to be implemented on which are Academic, Charity, Unity, Professionalism and Accelerated economic, hoping this agenda will gets cooperation among members and to achieve mutual benefits.

Perubatan Zagazig Chapter (PCZ) is a branch of the Association of Malaysian Medical Student in Egypt (PERUBATAN) which based in Zagazig. PCZ is responsible for the welfare of members ranging from the field of Medicine and Pharmacy and also to unite all health science students who come to Zagazig from various agents as such (i.e. AQM, Islamic Medic, QAS Management, Daulah Medic and etc ...).

The association website is found at
<http://zaqaziq.perubatan.org/v1/>



Malaysian student recruitment agents in Zagazig

For the 2012/13 session, administration of Zagazig University had been receiving students from various reputable student recruitment agents in Malaysia which include Malaysian Al-Qur'an Medic Agent (AQM), Daulah Educonsult, Islamic Medic and QAS Management. The students will attend the faculty of medicine and faculty of pharmacy of Zagazig University respectively.



Akademi Al- Qur'an Medic Malaysia

<http://www.aqm.my/new/>



QAS Management

<http://qas.com.my/>



Islamic Medic

<http://www.islamicmedic.co.cc/>



Daulah Medic

<http://www.daulahmedic.com/>

Zagazig University

Zagazig University is the seventh Egyptian University as far as the foundation date is concerned, but it has been the first regional Egyptian University to be related with community and environment since it was founded in 1974.

When Zagazig University was inaugurated in the academic year 1974/1975, it had six faculties: Faculty of Agriculture, Faculty of Commerce, Faculty of Veterinary Medicine, Faculty of Education, Faculty of Science and Faculty of Medicine.

In 1976, Zagazig University inaugurated Benha Branch which had four faculties: Faculty of Education, Faculty of Engineering (in Shobra), Faculty of Medicine and Faculty of Agriculture (in Moshtohor). However, Benha has been an independent University since August 1st, 2005.

Lots of changes and developments have taken place in Zagazig University over the three decades. Zagazig University has twenty faculties and institutes. It has also more than fifty special-purpose units and centres.

Zagazig University will carry out expansion projects on an area of 530 Acres in the tenth of Ramadan City. These projects will include new colleges, departments and research centres to satisfy the modern technological needs for this city as a big industrial area.



The latest university project:

The New Emergency Hospital

Zagazig University in Figures "According to 2010 statistics"	
Date of Establishment	1974
Sector	Public
Emblem	A triangle which holds three symbols: - Ahmed Oraby; son of Sharkeya who asked the Khedive for the Nation's rights. - An open book next to an inkwell with a quill to represent education. - A microscope to represent the scientific approach.
Location	Zagazig; capital of Sharkeya governorate
Postal code	Egypt 44519
Address	Zagazig University, Zagazig City, El-Sharkeya Governorate, Egypt.
e-mail	Info@zu.edu.eg
Website	www.zu.edu.eg
Telephone	055/2363635 - 055/2362536 - 055/2345452
Academic Year	Two-semesters except for the Faculty of Medicine which adopts the annual system.
Language of Instruction	Arabic & English
Academic Degrees Awarded	B. Sc. Degree. B. A. Degree. Postgraduate Diploma Master's Degree. Ph. D. Degree.
Students	101680
Teaching Staff	4745
Employees	10284
Special Units And Centres	52
Student Hostels	9
Educational Hospitals	8
<u>Faculties</u> 1. Faculty of Agriculture 2. Faculty of Commerce 3. Faculty of Veterinary Medicine 4. Faculty of Medicine 5. Faculty of Science 6. Faculty of Arts 7. Faculty of Pharmacy 8. Faculty of Law 9. Faculty of Engineering 10. Faculty of Physical Education (Male) 11. Faculty of Physical Education (Female) Faculty of Computer and Informatics 12. Faculty of Nursing 13. Faculty of education 14. Faculty of Specific Education	<u>Institutes</u> 1. Higher Institute for Productivity Efficiency 2. Economy Institute of Ancient near Eastern Studies 3. Institute of Asian Studies and Researches 4. Mubarek Institute for Tumors (under construction)

Faculty of Medicine

About the Faculty

The glimmer of the faculty of medicine dates back to 1970/1971 when it started as a branch affiliated to Ain Shames University for a batch of senior students. At that time, clinical lessons were given at the ex-hospital El-Nabawy El-Mohendis which has become Zagazig University Hospitals.

On 14/4/1974, a decree was issued to establish Zagazig University. The first formal batch of sophomore students enrolled in 1974. The number of the examinees then was 65 senior students of whom 42 graduated. Those graduates formed the first nucleus of the teaching staff at the faculty.

Throughout various generations and administrations, the faculty deposited various departments and expanded, creating what is now the University Hospitals. Diploma and Masters Degrees have been launched in 1975. The number of students escalated in both undergraduate and postgraduate programs since then.



Mission, Vision and Objectives

A. Ordinary Program

Mission

The goal of the Faculty of Medicine, Zagazig University is to provide the local, national, regional and international communities with competent physicians, able to identify and solve the community health problems, perform scientific researches to assure health promotion, be a changing agent to influence the health beliefs and behaviors and continue education in family medicine or any other medical specialty.

The high quality undergraduate and postgraduate medical education, health services and community involvement will be our way to achieve our goal.

Vision

As technology, health care and medicine itself change, undergraduate and postgraduate teaching programs are changing to provide the best physician for the 21st century.

Some of the educational innovations that enable the medical education to meet the needs of modern practice of medicine include early introduction to clinical medicine, a patient-centered learning curriculum and a special emphasis on local health problems. Whereas we want to produce a very highly qualified physician for whom all careers are open, we will be proud when the majority of our graduates enter the family medicine/primary care field.

Objectives

Our overall objective is to prepare our graduates to become:

- Physicians who are self-directed, life-long learners capable and willing to employ systematic approaches for promoting, maintaining and improving the health of individuals and communities.

- Physicians who understand the scientific basis of medicine, the principles of scientific research methodologies as well as evidence-based medicine, including analytical and critical thinking skills and are capable of applying that knowledge in the practice of medicine.
- Physicians who have effective communication skills, managerial skills, information technology skills as well as clinical decision making and ethical practices to be highly skilled in providing care as family physicians/general practitioners.
- Physicians capable and willing to collaborate with other health care professionals in carrying out their roles as skilled clinicians and as agents for improving the health of individuals, families and communities.



B. Malaysian Program

Mission

Educational program for Malaysian students in Zagazig Faculty of Medicine aims to graduate competent physicians in different specialties able to meet their community needs and participate in healthcare promotion locally & internationally, to empower cultural relations between Malaysia & Zagazig University, and spread Arabic language & real Islamic concepts in Malaysian community.



Vision

Our vision for the Malaysian student's Educational program is to be one of the accredited educational programs from NAQAAE through complying with the academic reference standards & medical education quality standards.

Objectives

Our objectives are to:

- 1- Graduate distinguished physicians able to meet health needs of the community, and solve its problems
- 2- Gain confidence of the Malaysian community & attract increasing numbers of Malaysian students to study in Zagazig Faculty of Medicine
- 3- Achieve academic excellence of the program, & Enhance the educational resources & work environment in the faculty
- 4- Foster competition spirit among faculty staff members



Departments of the Faculty

A- Academic Departments:

The Faculty of Medicine comprises 8 Academic departments that handle teaching process during the first, second and third years of study. They are:

- 1- Human Anatomy & Embryology
- 2- Medical Biochemistry
- 3- Human Histology
- 4- Human Physiology
- 5- Human Pathology
- 6- Medical Microbiology
- 7- Medical Parasitology
- 8- Pharmacology



B- Clinical Departments:

The Faculty of Medicine comprises 23 Clinical departments whose subjects are studied during the fourth, fifth and sixth years. They are as follows:

- 1- Community Medicine
- 2- Forensic Medicine & Toxicology
- 3- Ophthalmology
- 4- Ear, Nose & Throat (E.N.T)
- 5- General Surgery
- 6- Orthopedics
- 7- Neurosurgery
- 8- Urology
- 9- Cardiothoracic Surgery
- 10- Anesthesia and ICU
- 11- Paediatric
- 12- Internal Medicine
- 13- Cardiovascular surgery
- 14- Chest and Pulmonology
- 15- Neurology
- 16- Rheumatology & Rehabilitation
- 17- Venereology & Dermatology
- 18- Clinical Pathology
- 19- Psychiatry
- 20- Neurology
- 21- Radiotherapy
- 22- Radiologic diagnosis
- 23- Gynecology & Obstetrics
- 24- Medical Education



Human Anatomy & Embryology Department

This department is located in the laboratories building (first floor).

Specialization: It focuses on 'Human Anatomy' and the intrauterine development of embryo.

Study Duration: 120 theoretical (lecture) hours + 120 practical hours in the morgue.

Evaluation & Examination: Written test (for 3 hrs) + practical test + oral test.

Maximum Marks: 500 points divided into two parts; half of them in the first year and the rest in the second year.

Histology & Cell Biology Department

This department is located inside the lab building (fifth floor).

Specialization: Histology focuses on the structure of cells and the various types of tissues. It also discusses the function of each cell and its appropriateness in its organ in the human body.

Study Duration: 60 theoretical (lecture) hours + 60 practical hours in the laboratory.

Evaluation & Examination: Written test (for 3 hrs) + practical test + oral test.

Maximum Marks: 300 points divided into two parts; one part for the first year and the rest for the second year

Physiology Department

This department is located inside the lab building (second floor).

Specialization: It focuses on studying the organ functions. It also investigates how each organ functions fittingly and how the functions are affected by one another.

Study Duration: 150 theoretical (lecture) hours + 60 practical hours in the laboratory.

Evaluation & Examination: Written test (for 3 hrs) + practical test + oral test.

Maximum Marks: 500 points divided into two parts; one part for the first year and the rest for the second year.

Biochemistry Department

This department is located inside the lab building (second floor).

Specialization: It focuses on the Chemistry of cells and the biological compounds such as carbohydrates, fats, and proteins, etc. It also investigates how these compounds work together in series of reactions precisely.

Study Duration: 75 theoretical (lecture) hours + 60 practical hours in the laboratory.

Evaluation & Examination: Written test (for 3 hrs) + practical test + oral test.

Maximum Marks: 300 points divided into two parts; one part for the first year and the rest for the second year.



ISO 9001: 2008

The Faculty of Medicine, Zagazig University has adopted the project of "Development of a Certified Quality Assurance Management System for Medical Education in the Faculty of Medicine, Zagazig University".

This project was funded through the Higher Education Enhancement Projects Fund (HEEPF), to build the mechanisms that keep the improvement in medical education as a continuous process, in order to ensure that the quality of our graduates fits with the international academic standards, and meets the updated expansion in science and technology.

The faculty self study was performed according to LCME, WFME and ISO 9001-2000 to evaluate our system regarding recognized international standards to be able to identify the plan that helps to sprint towards the accreditation.

It took the faculty more than 2 years of hard work to build up quality assurance management system according to ISO 9001-2000 which was certified by TÜV SÜD Management Service GmbH Body on: 26/6/2006. Recently, the faculty succeeded to be ISO 9001-2008 certified for three years until 19 July 2015.

The new certificate has a broader range of commitment, and confirms that the Faculty of Medicine-Zagazig University has established and applied a Quality Management system for Undergraduate and Postgraduate Medical Education, Community Specialized Health Services, Medical Scientific and Educational Research Activities.



The original and the renewed certificate



List of Honors



Amira Adnan



Hamida Ishak



Khairul Bashir



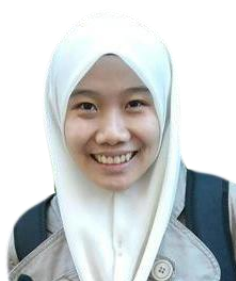
Lily Nazurah



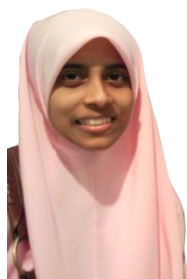
Mohammed Amir



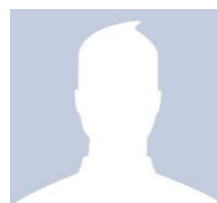
Nik Hazzaymey



Norziah Jasmin



Nor Zahidah Hosman



Shahir Al-Ekhwan



Rihanatul Zahra



Sitti Munira Abdul Rasyid



Ummu Solehah



Wan Amirah Afiqah

Superior Students in 1st year

1. Mohammed Amir Rashed
2. Khairul Bashir Ibn Bahr
3. Mohamed Marawan Ibn Thol-Kefli
4. Nor-Hathira Benti Haroni
5. Nesreen Benti Gi Rahmat
6. Wan Nor Rihana Binti Wan Khaled
7. Nor Ezzati Shazwani Binti Mohamed
8. Sakina Khalesa Binti Kamarul Din
9. Aini Benti Zohri
10. Fadla Zul-Faez Zein Eldin
11. Nadia Farhana Binti Ahmed Kamel
12. Nor Adela Binti Haromy
13. Heba Alhakimi Ibn Zakarya
14. Nor Jannati Binti Mohamed Sonosi
15. Foteri Korratul Ayon Binti Jesni
16. Nor Adelin Binti Mara
17. Nor Atika Binti Aref Merza
18. Mohamed Meftah Eldin
19. Amany Bint Ramli
20. Amila Shazni Binti Mohamed
21. Razan Diana Binti Madares
22. Mohamed Zul Hafiz Ibn Ibrahim
23. Entan Nor Amira Binti Mohamed
24. Nor Shahira Binti Kamarul Zaman
25. Nor Fitri Liza Binti Mohamed



Superior Students in 2nd year

1. Laila Nathora Amga
2. Nor Zeya Binti Gesmin
3. Amira Binti Adnan
4. Om Salha Abdul Razek
5. Sitti Munira Abdul Rashid
6. Rihanatul Zahra Binti Ruslan
7. Wan Amira Afika Binti Wan Ramli
8. Shahir Al-Ekhwan Bin Shahar
9. Khalila Safwi Bin Ahmed
10. Norul Ahya Binti Juhari
11. Nor Azimah Mahmoud Bin Hamid
12. Manis Sezwin Mohammed
13. Arina Korrat Ayon Fawzeyya
14. Ne Najeya Binti Ne Mohammed
15. Athian Diana Aaj Damit
16. Eman Binti Bakr Ridin
17. Zizi Edwara Arefin Bin Mantin
18. Eili Amnani Binti Elesnor
19. Shafeka Atika Binti Abdwaheb
20. Nor Shezwan Wahiza
21. Sitti Khadija Binti Abdel Jalel
22. Shafiza Nadia Binti Yazid
23. Ardayana Binti Jamnol Bin Jawi
24. Nor Shahira Binti Mohammed Alfateh
25. Mohamed Ekhwan Jajo
26. Nor Henna Binti Bahr Eldin
27. Nor Alrushdeya Jawareh
28. Diang Diana Marthalina
29. Shakila Mohamed Shafri
30. Ahmed Hanif Bin Abdallah
31. Mariati Kabteya Binti Adnan
32. Sitti Afra Amlena
33. Nor Farhin Binti Hasnor
34. Nor Ain Abdallah
35. Nor Hazeya Binti Eisa
36. Nor Majedina Binti Shafey
37. Ebrar Bin Mohamed
38. Ahmed Shahmi Bin Azhar
39. Nor Fahaey Binti Mad Ayl
40. Atika Binti Maslan



Superior Students in 3rd year

1. Nik Hazimi Bin Nik
2. Nor Akida Binti Kamar
3. Shehriil Zul-Fadl Bin Herman
4. Fadila Binti Mohamed Yunus
5. Rabiaia Aladaweya Binti Abdul Ghafar
6. Mohamed Afandi Bin Mesril
7. Khairul Anwar Bin Haj Yousuf
8. Sharifa Nor Leyana Binti Sayed Mohamed
9. Ainul Bin Abdul Hamid Bin Ishak
10. Tanjiko Nakeya Afifa Najwa
11. Mohamed Shahir Al-Afif
12. Shatra Binti Ibrahim
13. Faten Farhana Binti Gii



Superior Students in 4th year

1. Nor Zahida Binti Hasan
2. Hamida Binti Sahrk
3. Sitti Hejr Abdul Rahman
4. Mohamed Khairul Anwar
5. Nor Majdona Shahrul Din
6. Nor Ayoni Ahmad
7. Nor Hamiza Binti Nor Afendi
8. Sitti Asia Tojan
9. Farah Fatima Binti Mohamed
10. Thania Almohsen Bin Haj
11. Nor Zarifa Aziza
12. Khairul Nesaa Ethnin Bin Bakan
13. Amina Ayesha Binti Ysmian
14. Abdul Mohaymen Yahia
15. Nor Ezzati Mohamed
16. Mohamed Azham Shahrin
17. Nor Fateha Abdein
18. Shefaa Binti Mohamed
19. Mohamed Abrar Yahya
20. Mohamed Safwan Hady
21. Khayri Alrudwan Kamarul Din
22. Nor Azwani Binti Mohamed
23. Nor Hafeza Binti Abdul Rahman
24. Mohamed Faysal Bin Zekryl
25. Nabiha Abdullah Bin Yahya
26. Najeya Binti Abdul Raoof



Undergraduate Curricula and Internal Regulations

The First year curricula

- 1- Human Anatomy & Embryology
- 2- Human Histology
- 3- Human Physiology
- 4- Medical Biochemistry
- 5- English Language

The studied curricula in the first year, their allocated hours for study, the methods of assessment, and the marks allocated to each subject are demonstrated hereafter.

Curriculum	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Human Anatomy & Embryology	120	120	Written Exam (3 hours) Oral Exam Practical Exam	250
Histology	60	60	Written Exam (3 hours) Oral Exam Practical Exam	150
Physiology & Biophysics	150	60	Written Exam (3 hours) Oral Exam Practical Exam	250
Biochemistry	75	60	Written Exam (3 hours) Oral Exam Practical Exam	150
English	30	--	Written Exam (1 hour)	25

The Second year curricula

- 1- Human Anatomy & Embryology
- 2- Human Histology
- 3- Medical Physiology
- 4- Medical Biochemistry
- 5- Psychology

The studied curricula in the second year, their allocated hours, the methods of assessment, and the maximum marks allocated are demonstrated hereafter.

Curricula	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Human Anatomy & Embryology	120	120	Written Exam (3 hours) Oral Exam Practical Exam	250
Histology	60	60	Written Exam (3 hours) Oral Exam Practical Exam	150
Physiology	150	60	Written Exam (3 hours) Oral Exam Practical Exam	250
Biochemistry	75	60	Written Exam (3 hours) Oral Exam Practical Exam	150
Psychology	30	--	Written Exam (1 hour)	50

The Third year curricula

- 1- Human Pathology
- 2- Clinical Pharmacology
- 3- Microbiology & Medical Immunity
- 4- Medical Parasitology

The studied curricula in the third year, their allocated hours, the methods of assessment, and the maximum marks for each subject are demonstrated hereafter:

Curricula	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Pathology	120	120	2 Written Exams (2 hours each) Oral Exam Practical Exam	300
Clinical Pharmacology	120	60	2 Written Exams (2 hours each) Oral Exam Practical Exam	300
Microbiology & Medical Immunity	90	60	Written Exam (2 ½ hours) Oral Exam Practical Exam	200
Parasitology	60	60	Written Exam (2 ½ hours) Oral Exam Practical Exam	150

The Fourth year curricula

- 1- Ophthalmology
- 2- Ear, Nose and Throat
- 3- Community Medicine
- 4- Forensic Medicine and Toxicology
- 5- Human Rights

The studied curricula in the fourth year, their allocated hours, the methods of assessment, and the maximum marks for each subject are demonstrated hereafter:

Curricula	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Ophthalmology	80 hours	120 hours	Written Exams Oral Exam Practical Exam	250
Ear, Nose and Throat	64 hours	60 hours	Written Exams Oral Exam Practical Exam	200
Community	128 hours	64 hours	Written Exams Oral Exam Practical Exam	300
Forensic and Toxicology	80 hours	120 hours	Written Exams Oral Exam Practical Exam	200
Human rights	30 hours		Written exam	50

The Fifth year curricula

- 1- General Medicine
- 2- Paediatric Medicine

The studied curricula in the fifth year, their allocated hours, the methods of assessment, and the maximum marks for each subject are demonstrated hereafter:

Curricula	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Medicine	216 hours	240 hours	3 Written Exams Oral Exam Practical Exam	900
Paediatric	108 hours	120 hours	2 Written Exams Oral Exam Practical Exam	500

The Sixth year curricula

- 1- General Surgery
- 2- Obstetrics and Gynecology

The studied curricula in the sixth year, their allocated hours, the methods of assessment, and the maximum marks for each subject are demonstrated hereafter:

Curricula	Hours		Examinations	Maximum Marks
	Lectures	Practical		
Obstetrics and Gynecology	216 hours	300 hours	2 Written Exams Oral Exam Practical Exam	500
Surgery	108 hours	150 hours	3 Written Exams Oral Exam Practical Exam	900

Regulations of Study and Examinations in the Pre-Clinical Stage

The duration in every year is 30 weeks, starting at the third week of September. The exams start at the second half of May, and the retest setting start at the first of September.

Considering the university council and according to the recommendations of faculty council, timing of exams and number of weeks of study can be changed.

Subjects must be taught according to curriculum approved by Committee of Curricula, issued from the Supreme Council of Universities.

Each course marks are distributed as follows: 50 % for written test, 30% for oral and practical tests, and 20% for performance assessment, with the exception of English, Computer and Psychology which don't have any performance assessments.

The performance assessment marks are represented in the total marks, together with attendance marks given by the department concerned.

The academic failure in two medical courses doesn't prevent the student from moving to the second year. The sophomore student doesn't move to the medical clinical stage unless he passes all the courses taught in the pre-clinical stage.

The pass mark in English and computer course is 50% for both of them, but their marks are not included in the total degree. Failure to pass them doesn't hinder the student moving to the next year which as it is before the clinical stage.

The student can apply to the exams for both semesters until he passes. He can't move to the clinical stage unless he pass exams of all subjects studied in the preclinical stage.

Student Resources

o Textbooks

There are core references for each subject prepared in every department. We strongly recommend that you:

1. Do not discard the books you have used recently for your previous studies.
2. Equip yourself with some of the CORE BOOKS.
3. Build up a comprehensive library during your course.

o Library facilities

The library is open 9 am-2 pm, Sunday to Thursday, and is located at the third floor of 1st and 2nd year building.

o Computer Facilities

Computer halls are available; one is located inside the digital library in Surgery Hospital, and the other inside the 6th year building. Both are free of charge for students.

o The faculty Mosque

It is present next to the Surgery Hospital. Several prayers rooms are distributed in almost all building of the faculty.

o The faculty Cafeteria

It is located at the center yard of the Medical School buildings within the ground floor of laboratories building, and it is working from 8:00 am till 4:00pm. It is an open air place where you can buy refreshing and hot drinks, light meals, and sweets, to keep you nourished along your full time studying days at the faculty building.

Student Families and Activities



Al-Hasala (the Cash Box)

- Established in 2012
- Activities dedicated to helping poor patients and those with special needs who can't afford the expenses of medical care and treatment
- Contacts:
 - Facebook: facebook.com/el7asala
 - Twitter: twitter.com/el7asalatweet
 - Gmail: el7asala@gmail.com
 - Yahoo: el7asala@yahoo.com



Medical Science Club (MSC)

- Founded at the year 1990
- Concerned with preparing Medicine students to cope with the challenges and direct their talents towards positive participation and creativity to undertake the job of building our country achieving comprehensive renaissance and prosperity
- Awareness raising programs at community level through many national projects
- Facebook: facebook.com/medical.science.club



Zagazig Medical Students' Scientific Association (ZMSSA)

- Scientific group with broad spectrum of activities
- Part of an international body named "international federation of medical students' associations-IFMSA"
- Facebook page: facebook.com/ZMSSA
- <http://www.zmssa.org/>



Photo Gallery



First Aid, Basic Life Support, and Infection Control courses



Malaysian Day 2012



Clean and Safe Hospital (CASH) Campaign, 2011

Zagazig University Hospitals

Hospitals of Zagazig University are considered distinguished medical buildings that offer healthcare services for citizens of Al-Sharkeya Governorate, East Delta, Canal region and Sinai. Moreover, it is the basis for medical education, preparing qualified medical cadres. It consists of six fully- equipped hospitals in addition to reception unit and six external clinics.

1-Al- Salam Sector

It includes the following departments: Cardiology, Chest and Pulmonology, Ophthalmology, Neurology Psychiatry, Department of Tropical Medicine, in addition to a genetic diseases Diagnose Unit. It also includes separate building for Department of Paediatric Medicine with its various specified units including a neonatology unit and an intensive care unit.

2- Internal Medicine Hospital

It comprises the different sections of internal medicine such as GIT unit, Endocrinology unit, Oncology Unit, Nephrology and Dialysis unit, in addition to ICU.

3- Obstetrics Hospital

Prepared to receive all kinds of obstetric and gynecologic emergencies, in addition to intensive care units.

4-Economic Healthcare Hospital

For treatment of patients with medical insurance, and treatment of employees of Zagazig University. It also includes the Central Labs such as the lab of Flowcytometry, the Lab of Bleeding Tendency, and the Lab of Bacteriology.

5- Emergency Unit

It was inaugurated on 30, December, 1997 including 36 beds which are distributed to two wards; one for surgical and other for non-surgical emergencies. The Unit receives patients around the clock, and includes 7 operating theatres.

6-Surgery Hospital

Established over an area of about 7500 square meters, with costs of about 150 million pounds, this hospital includes 540 ordinary beds, and 51 ICU beds. The hospital consists of six floors. The first floor includes: blood bank, central Pharmacy, Central Sterilization Unit, and Radiology Unit.

The second floor includes: Intensive Care Unit, and two operation sectors; each of which contains 12 rooms.



Economic Healthcare Hospital



Al-Salam Hospital



Surgery Hospital



Declaration Ceremony,
Liver Diseases Centre

The third floor includes; a scientific center which includes lecture – classes and receptions for honorable visitors. In addition, it includes the digital library, Department of Anesthesiology and ICU, and Disaster Medicine Training Centre.

The rest of floors include 30 wards, each includes 16 beds besides the offices of doctors and heads of departments. It also houses departments of General Surgery, Orthopedics, E.N.T, Urology, Gynecology and Obstetrics, and Neurosurgery.

7-Outpatient Clinics

The Outpatient Clinics cover different specialties, and include Clinical - lecture rooms and Laser Unit of ophthalmology. In addition, they include the Labs of clinical pathology, rheumatism and physiotherapy. They also include department of Radiology, the Unit of Ultrasonic lithotomy and the Unit of Abdominal Endoscopy. Recently, a new unit for early diagnosis and management of liver diseases was launched to help solving this endemic problem.

Student hostels



Student hostels are situated in two locations:

1. *Al- Batrawi complex*; it is found at Farouk street in Zagazig. It consists of five buildings (3 for gentlemen & 2 for ladies). There is also a restaurant at which meals are introduced to all students.
2. *Al- Obour complex*; it is found in university campus. It includes Al-Obour and Sheeba hostels.

Nowadays, great efforts are exerted to make Sheeba hostel a distinguished guest house for students from Arab and Islamic countries. In fact, student hostels include;

- 9 buildings for accommodation.
- Information and Technology center.
- Playgrounds.



An electronic website is intended for hostels to make it possible for all students to know whatever they want to know about them (i.e. requirements, terms of admission, services, etc.). Also, there will be a portal for complaints of students in such hostels to help in taking an immediate action concerning such complaints. Services provided at student hostels include:

1. Nutrition;

- Always introduced in the form of 3 meals a day.
- Great efforts are exerted to ensure availability of healthy meals to all students in such hostels.

2. Accommodation;

- It is intended to accept all students applying to hostels.
- Hostels are supplied with suitable furniture.



- Furniture renewed when necessary.
- Measures to ensure keeping hostel facilities and units clean are always followed.
- Furnished halls of study.
- Libraries supplied with references in all fields of knowledge.
- Recreation halls supplied with televisions.

3. Health Care;

- There are clinics in all facilities and complexes.
- Medications are given freely and immediately to students in such facilities.
- There is an ambulance in hostels to carry emergency cases to Student Hospital or University Hospitals.
- Counseling is available at counseling units in such hostels.



4. Enhancement and development of students;

- Sports competitions are always held inside and outside hostels.
- Recreational journeys.
- Literary competitions are always held in poetry, short stories, researches, and notions.
- Religious and cultural symposia.
- Gymnasium.
- Science and technology clubs were established.



5. Environmental affairs;

- More gardens are arranged and planted with flowers to increase the green areas in hostels.
- Making periodical repairing works to buildings and furniture.





Zagazig University

Faculty of Medicine



Internal Regulations for Undergraduate Students

First: Higher Education Policies:

1- Educational Programs:

- 1-1 According to a request from the Faculty of Medicine, Zagazig University awards the Bachelor Degree in Medicine and Surgery.
- 1-2 The study period to obtain the Bachelor Degree in Medicine and Surgery is six years.
- 1-3 The study subjects to obtain Bachelor Degree in Medicine and Surgery are distributed on two stages:

The **First Stage** includes the fundamental medicine sciences throughout the first three years (grade one, two, and three).

The **Second Stage** includes the clinical medicine sciences throughout the second three years (grade four, five, and six)

1-4 First Stage Subjects:

1-4-A First Year:

- Human Anatomy & Embryology
- Histology
- Physiology (including biophysics)
- Biochemistry
- English
- Computer

1-4-B Second Year:

- Human Anatomy & Embryology
- Histology
- Physiology
- Biochemistry
- Human Behavior

1-4-C Third Year:

- Pathology
- Clinical Pharmacology
- Microbiology & Immunity
- Parasitology

Study and Final-Test Regulations

1-5-A The duration of the study in each academic year is 30 weeks beginning at the third week of September. The final tests of the first term are held during the second half of May whereas those of the second term are held in with the beginning of September. However, the university council has the authority to alter the test dates and the duration of the study respectively.

1-5-B The Faculty is committed to teach the subjects assigned by the committee of curricula approved by the supreme council of universities.

1-5-C Test Evaluation

- 50% for the written tests.
- 30% for the practical & aural tests.
- 20% for perseverance and participation (except: English, Computer, and Human Behavior).

1-5-D Perseverance and participation marks represent the sum total of marks acquired by the student in the periodical tests, the other means of evaluation, and attendance.

1-5-E Failure in no more than two medicine subjects does not hinder the student to progress his studies and move to the second year. However, without succeeding in all the medicine subjects in the second year, the student cannot proceed his/her progress by moving to the third year. The third year student cannot move to the clinical medical stage without succeeding in the study subjects of previous stage.

1-5-F The student has to get at least 50% of the total marks to pass both English and Computer. However, the marks of those two subjects are excluded from the total marks of the year and from the accumulative marks of graduation degrees. Meanwhile, failure in one of those subjects, along with Human Behavior, does not hinder the student to move up to the following academic year within the pre-clinical stage. Wherever possible, English and Computer are taught by the Faculty staff.

1-5-G The student must be tested in both the two terms to succeed. The student does not move up to the clinical stage unless he/she succeeds in all the subjects taught in the pre-clinical stage.

Second Stage Subjects:**1-6-A Fourth Year:**

- Ophthalmology
- Ear, Nose & Throat (E.N.T)
- Forensic Medicine & Toxicology
- Community Medicine
- Human Rights (A failure subject but excluded from the total marks)

1-6-B Fifth Year:

- Internal Diseases (and its branches)
- Pediatrics

1-6-C Sixth Year:

- Surgery (and its branches)
- Gynecology & Obstetrics

Study & Test Regulations of the Clinical Stage:

1-7-A Study Duration in the fifth year is 32 weeks, whereas the study duration in the fifth and sixth year is 36 weeks as follows:

Year	Study Duration (per week)	Beginning of the academic year	Test date of the first term	Test date of the second term
Fourth	32	Third Saturday of September	June	September
Fifth	36	Third Saturday of September	July	September
Sixth	36	Second half of November	November	July

However, the University Council-according to the Faculty-Council recommendations- may alter the test dates and consequently the number of the academic weeks.

1-7-B The Faculty is committed to teach the subjects assigned by the committee of curricula approved by the supreme council of universities.

1-7-C 20% of the total marks is allocated to perseverance and participation. All the practical departments taking part in the clinical teaching are responsible for this mark according to the marks allocated for each major. Hence the mark list is completed and handed by each major to the main department (internal or surgery) by the end of the academic year to prepare the final lists to be handed to the assigned control. This mark is reported according to the entire student's achievement by the end of the clinical period on each date in conformity with the study-time table.

1-7-D The student does not move up from the fourth year to the fifth year or from the fifth year to the six year, unless he/she succeeds in all the subjects in both the study terms.

1-7-E The subjects which contribute to the teaching process and tests are those of subdivision majors such as internal diseases and surgery. The subsequent regulations must be followed:

- Each specific subdivision is responsible for evaluating the students during the study period in the light of the assigned duration in the time table and submitting the specific marks. It is also responsible for hand the total final-mark lists to the head department.
- The teaching staff of the subdivisions- along with those of the head departments who have taught the theoretical parts- have to deliver the suggested question –based on the teaching material-along with the answer key- to be handed to the head of the department. To guarantee the secrecy of the tests, the head of the department, then, is responsible for setting the tests and supervising them.

General Rules:

1-8-A The student is considered failure if he gets less than 30% of the theoretical tests.

1-8-B According to a recommendation from the test committee, the Faculty council decides how the student compensates for his/her success. The added marks to reach the minimum passing mark must be real marks rather than nominal marks; according to the last clause of the article (71) of the executive statute of the university law regulations and in application of the leniency rules approved by the university council in its session N° (396) on 26/5/2009.

1-8-C Grading the students' success is as follows:

- **Excellent:** for 85% and more.
- **Very Good:** from 75% to less than 85%
- **Good:** from 65% to less than 75%
- **Pass:** from 60% to less than 65%

1-8-D The student fails if he/she gets one of the following grads:

- **Weak:** from 30% to less than 60%

- **Very weak:** less than 30% of the test marks

Grievance Rules: According to the university council decree N° 392 on 27/1/2009 which agreed upon collecting L.E. fees for providing the service for the student who complains about marking his answer sheets and wants to check the result in each study subject without projecting the professor's evaluation within a month at most from announcing the result. The student then retains the due mark when discovered.

- A record for registering the grievances has been launched along with all its proceedings.

2- Electronic Education:

2-1: Criteria of evaluating the teaching material as a step forward to be transferred into electronic education:

According to the instructions of the national center of electronic education, the traditional teaching material could be electronic by considering the following measures:

2-1-1 The Study Subject:

If the study subject requires more teaching hours than the actual available teaching staff.

2-1-2 Suitability to be electronic:

If the study subject requires a lot of captions and charts as teaching aids such as instruments, x-ray samples, operations, rare cases, etc.

2-1-3 Study Objectives:

If the objectives of the study subject are lucid and includes lots of skills.

2-1-4 The necessity of using electronic means:

If the study subject needs a lot of electronic teaching aids (cartoons, pictures, sound, etc.

2-1-5 The necessity to be developed into electronic:

If the study subject requires to be in an electronic form as it includes:

- A lot of cases which could be shown to the students within the round session.
- A lot of instruments and teaching aids which could not be shown for all the students.

2-2 Transferring the text books into electronic programs:

- 25% of the text books to be transferred into electronic programs according to the executive plan funded from the project of the CIQAAP.

- The Faculty provides the trained and qualified staff who are able to transfer the text books into electronic programs under the supervision of the technology and communication center of Zagazig University to contribute to transferring the rest of the set books after the end of the project period.
- The Faculty provides the infrastructure of laboratories and equipment according to the executive plan funded by the CIQAAP as a step to activate the programs and guarantee the continuity of transferring the rest of the set books after the end of the project funding.

3- Test Evaluation Follow Up:

A center of Test Evaluation has been established. It is regarded as a consulting and supervising body for both the vice dean of student affairs and the vice dean of postgraduate studies. The center conducts the following tasks:

- ❖ Assuring the execution of the regulating rules of tests and providing reports about them.
- ❖ Revising and evaluating the reports of the test committees inside the scientific departments.

- ❖ Helping the scientific departments to offer the evaluation regulations of the tests.
 - ❖ Following up the scientific departments to execute the evaluation regulations of the tests.
 - ❖ Providing a team of evaluation experts who have been selected and trained by the Test Evaluation Center according to specific criteria which had been set and approved by counselors of test evaluation.
- The rules of judging those who conduct the tests have been passed by the experts of evaluation center and under the supervision of the vice dean for student affairs and the charge d'affaires for the vice dean for postgraduate studies) (Appendix....)
 - The criteria of selecting those who would conduct the evaluation process have been set and approved by the executive director of the CIQAAP.
 - The required endeavors from the teaching staff before and during the tests have been determined. Certain measures have also been set to assure the execution and follow-up process of test progress.
 - Mechanisms have been set-to follow up the commitment to the ethic rules of evaluation-and approved by the Faculty Dean.

4- Developing and Maintaining the Infrastructure:

4-1- By the beginning of the fiscal year, the general administration of engineering affairs of Zagazig University inquires whether the Faculty needs any maintenance or restoration.

4-2- The Maintenance Department at the Faculty performs the preliminary required measurements of the maintenance and restoration in all the Faculty Departments. Then, it reports to the general administration of engineering affairs of Zagazig University.

4-3- The general administration of engineering affairs of Zagazig University forms a committee headed by the vice president of Zagazig University for environment affairs to determine the requirements according to the priority of each. Then, the Faculty would be reported.

4-4- The endeavor execution is conducted by a secondary contractor who would be selected through a general tender for all the labor required for all the university faculties. The execution is supervised then by the general administration of engineering affairs of Zagazig University.

Second: Student Policies:

1- Enrolment and Transfer:

Enrollment Restrictions:

- 1- Perquisite education (General Secondary Education and its equivalent)
- 2- Selecting students to be diverse in (economy, culture, and gender)
- 3- Published criteria for enrollment:

A- As for the students of the General Secondary Education:

Article 74: By the end of each academic year, the supreme council of universities determines – according to suggestions of the university councils which are based on the Faculty Councils- the number of GSE holders to be accepted from Egypt for enrollment in the universities in the following year.

Article 75: The student -who is enrolled in the university to acquire the Bachelor Degree in Medicine and Surgery- must:

- Be a GSE holder in accordance with his/her success score considering the geographical distribution of the students upon the suggestions of the university councils which are based on the Faculty Councils.

- Prove to be free of the communicable diseases and fit for following up the applied study according to the suggestions of the university councils which are based on the Faculty Councils.

B- As for the transferred students from the other Egyptian Faculties of Medicine:**Article 86:**

- 1- In all circumstances, there must be a decree issued from the President/Vice President of the University accepting and approving the transfer or relocation.
- 2- The student reserves the privileges of paying the university fees and the class-work marks and tests already obtained provided that they do not conflict with the internal statute of the Faculty of Medicine, Zagazig University.

C- As for the incoming students from other countries:

Article 74: In accordance with the qualifying restrictions of enrollment in each faculty, the supreme council of universities determines the number of the Non-Egyptian students to be enrolled. The Minister of Higher Education issues a decree stating their transfer or relocation. In all circumstances, the number of the transferred or relocated student must not exceed 10% of the total number of the students accepted from Egypt.

D- Verifying Enrollment Fairness:

- The Faculty policies aim at verifying that the enrolled students have practical experience in human and social sciences.
- The Faculty policies aim at assuring that the enrollment of the non-Egyptian students does not affect on the available resources at the faculty and the they achieve the same scientific level as the Faculty students.

H- Student's File:

- 1- Upon announcing the results of the GSE, the student's file is sent from his/her school along with a secret password on the internet for the Co-ordination Office to fill in the student's desire.
- 2- The Main Co-ordination Office sends the lists containing the names of the concerned student to the local Co-ordination Office -inside each university-which distributes the lists on each faculty.
- 3- As soon as the Faculty announces its result of accepting the newcomers, the student presents his/her file directly to the Faculty.
- 4- Each file is check, revised, and kept inside the Faculty until the student graduates.
- 5- The file is kept inside the Faculty until he/she graduates and completes the intern training period. Only then, photocopies of his/her birth and GSE certificates are kept in the Faculty.

Second: Student Service Process:**1- The offered services inside the scientific departments from the teaching staff:****1-1 Student Leadership:**

At the beginning of the academic year, the Quality Unit of the Faculty distributes the newcomer students on the teaching staff provided that each member of the teaching staff becomes concerned about 2-3 students. Thus, he/she determines a weekly appointment for their interviews. The Quality Unit is informed about this engagement to monitor the student socially and academically. Those arrangements are recorded in the consulting form.

1-2 Academic Guidance:

Inside the various departments, every department distributes the students on the teaching staff to monitor them academically and provide the reports according to the procedures mentioned in the document of Treatment Procedures with the slow-learner as follows:

- 1- In co-operation with the quality coordinator of the department, the coordinator of the set subject identifies the slow learners (through the periodical tests, absence frequency, and the previous evaluations-but for the external students, this is done through the student affairs and the reports about their status are discussed by the department councils). Accordingly, the type of treatment is determined monthly.
- 2- The slow learners are distributed on the teaching staff in the department to identify the reasons of their tumbling to set a plan of the steps to be taken. Then, those students are informed through the department (by hanging an announcement inside the department or next to the lecture theaters-or by contacting them through the student affairs).
- 3- Tumbling reasons are investigated by the concerned member of the teaching staff. He/She then states whether the reasons are socially or academically.
 - When they are social reasons, the student is transferred to the social specialist of the Faculty, or to the responsible teaching member according to the chart of the student leadership.
 - When they are academic reasons, the academic supervisor sets a plan to enhance the student's performance along with a timetable to execute these procedures.
- 4- These procedures aim at enhancing the slow learners' performance through a study group, conducting researches, repeating the set subject, or revising the practical part,.....etc.
- 5- After executing the procedures agreed upon, the academic supervisor writes a report about the extent of the student's progress to be presented to the department council.

1-3 Students' complaints and suggestions:

Each department allocates a sealed box for the students' complaints and suggestions. Its place must be evident for the students. Meanwhile, the teaching staff inform and promote the students during the lectures and sections to point out their opinions and suggestions freely and anonymously. The quality coordinator –in each department- gathers the complaints and suggestions to write a report which is presented for investigation at the department council which determines the requirements to achieve the students' satisfaction about the teaching process. Those reports are attached to the decrees of the monthly department councils along with the annual reports about the set subjects to be presented the quality unit and curriculum committee which in its turn presents these data to administration-revising council.

2- Student Service Offered by the Department of Student affairs:

2-1 Financial Remunerations:

The student affairs department offers a financial remuneration (LE 84 per year) for the outstanding students who obtained a score higher than 80%. This sum becomes LE 120 of the students who obtain the grade of excellent whereas the students who obtain the grade of very good receive LE 84 annually.

2-2 Medical Care:

All the students of the Faculty of Medicine are subject to health insurance. They are transferred by the student affairs department to the internal physician who provides each student with a medical card to get the necessary medical service (treatment, prevention, surgery, or other) from the students' hospital. Every year, the Faculty hospitals also offer the vaccine doses against the epidemic virus C for the students of the intern stage.

3- The Service offered by the Youth Care Department:

3-1 Various Activities:

The Youth Care Department at the Faculty with its various committees (art, culture, sport, technology, science, social affair, recreation, Boy Scout, and social work) coordinates these activities with the other faculties of the university as well as with the universities.

As for the family committee, it holds the various activities through announcing the formation of the new families at the beginning of the academic year after the election of Student Union provided that each family consists of at least 30 students. The students then suggest one of the teaching-staff and one of assisting body to supervise the family activities. The family conducts tours, sportive and cultural competitions, and the various activities supported by the Faculty.

3-2 Social Subsidies:

At the beginning of the academic year, through vouching for each other fund, the youth care department announces about the service offered. The written signs are shown on different places in the Faculty. They include the social support (providing the university book and substantial aids). Here, the students ask for the suitable assistance. Thus, a social survey is conduct through revising the student's data at the student affairs department before receiving the financial aid or the supported books.

3-3 Care offered to the students with special needs:

In accordance with the university, the youth care department of the Faculty grants the students with special needs replacements, equipment and medical aids to facilitate their learning.

The youth care department conducts an annual questionnaire in which the students are asked about the extent of their satisfaction about the service offered to them.

Third: Student Exchange Process:

- 1- Each year, on the first meeting of the General Assembly, the student exchange contracts are distributed on the faculties according to a previously announced system which is agreed upon. The two heads of the exchange trustees (research – scientific materials) supervise this process.
- 2- The General Assembly determines the value of the contact for the local assemblies. Then, the local assembly determines the value of the contract for its students as a sort of support for the local-assembly budget; provided that the value of the contract is determined on the first meeting upon a suggestion agreed upon by the majority of the members.
- 3- The local assembly submits the required documents necessary for the exchange process to the host assembly.
- 4- The host assembly submits its acceptance of the Egyptian student including the place of training, residence, and the means of communication with the persons in charge of the student during the period of training. The requesting exchange must submit a confirmation letter of travel at least three weeks prior to the start of the contract after the acceptance of the vice dean for the student affairs of the faculty. Photocopies of the contract and the confirmation letter must be handed to the youth care department at the faculty.

5- Contract of Exchange:

The contract offers training for not less than a month in any campus. It must include the accommodation and pocket money. The contract must also include the following terms (according the host assembly):

- It must be written on the international student union of medicine.

- It must hold by the scientific-assembly seal.
- It must be presented in 3 copies to the secretary of the exchange committee in clear capital letters according to the provided instructions in the form.
- Recent personal photos.
- Enrollment certificate.
- A letter directed to the department heads stating the student's interest in this field and his expectations during the period of exchange.
- Foreign language certificate.
- An approval certificate from the Faculty signed by the vice dean of student affairs.
- The student must be affiliated to IFMSA.
- Certain countries require that the student must hold a vaccination certificate against (Measles, Rubella, Mumps, and Hepatitis B&C).

6- The secretary of the exchange committee of the local assembly confirms with the deadline and delivers the documents of contracts. However, the assembly is not responsible for the breakdown of the contract in case the delay of those documents.

- 7- There is no liability on the part of the Egyptian Assembly in case the applicant fails to get the entry visa.
- 8- If the applicant desires to modify the date of the contract, he/she must inform the exchange secretary before the beginning of the contract (two months in advance) and the Assembly is not responsible for realizing the modification.
- 9- If the applicant desires to cancel the contract, another candidate replaces him/her with the same qualities, gender, grade, date and field of training; upon the approval of the vice dean for student affairs and the head of the directorate of the youth care department. In this case, the replacement must be sent with the exchange secretary one month before the due date of the contract (according to the host country).
- 10- As soon as the Egyptian student completes his/her training period, he/she fills in a questionnaire form to reflect his/her satisfaction or dissatisfaction about the acquired experiences to be presented to the scientific assembly.
- 11- The exchange secretary offers a report reflecting the entire student exchange program within the year to the General Egyptian Assembly. A replica of this report is sent to the student-affairs committee as well as to the directorate of the youth care.

Fourth: Training of the intern physician:

1- Enrolling the Graduate in the Training Year:

1-1 Announcing the final result is a must before joining the training provided that the graduate passes all the set subjects.

1-2 The training usually starts upon announcing the final result, but the actual training starts on 1/3 after this announcement.

1-3 The final result is approved by the Faculty Dean and submitted to Doctors' Affairs of the hospital.

1-4 The result must be documented in two lists:

1- The First List: It includes the names, addresses, grades of all the graduates arranged alphabetically.

2- The Second List: It includes the contents of the first list, however this one arranges the graduates according to their scores from the actual file in the Faculty.

2- A File for Each Physician:

2-1 Each graduate prepares his/her own file which is a replica of his/her file from the Faculty to be presented to the Doctors' Affairs Department and it must include the following items:

For both males & females	<ul style="list-style-type: none">- 8 recent photos- An ID copy- Insurance & Pension forms- 2 forms of receiving a two-month stipends- A birth certificate copy
For males only	<ul style="list-style-type: none">- The form 'Military 3' upon qualifying- The recent conscription status after graduation

2-2 Conscription Status:

Copying the data from his file, the graduate fills in the form 'Military 3'. The form is then approved upon by the General Manager of the Hospitals and handed to military representative at the hospital affiliated to the military region in addition to LE 110 as revenue stamp.

If the graduate is older than the allowed age of being temporarily exempted from military service (28 years), he has to settle his status before joining the work. Thus, he has to spend the intern year for the military-forces hospital or to put off the intern period until he completes his military service unless he is exempted from military service.

3 Choice Form:

This form is available at the Doctors' Affairs Department. It is used to give the trainee the chance to select his/her choices of the training chronically in the general and specific departments for 12 months. The trainee has to specify 6 choices of the various departments including the location of the hospitals approved by the Ministry of Health. The form is then approved provided that each department of hospital contains the least number of trainees. Each graduate must spend 4 sessions in the general clinical departments, one session in a specific department, one session in the casualties, and one session in the anesthesia department provided that every session lasts for two complete months.

4 Work Commitment:

At the Doctors' Affairs Department, the trainee fills in the work commitment form and signs it personally. This form is approved by the General Manager along with the graduate's statement according to his/her file.

4-1 The trainee joins the work by signing on the specific list at the Doctors' Affairs Department.

4-2 The trainee must attach a form stating whether he/she needs accommodation or not.

5- Distributing the trainees on the various clinical departments:

The Doctors' Affairs Department distributes the trainees at the various general and specific clinical departments according to the trainee's order of choice. It must be recorded in a list and approved by the general director.

5-1 The original and a copy of this list must be sent to the hospital directors of the department in which the training is conducted. The hospital director signs on both the original document and a copy. The copy is then sent to the Doctors' Affairs Department.

5-2 If the trainee wants to substitute one training session by another which is different from that mentioned in the choice form, he/she must inform the Doctors' Affairs Department early enough before starting the following session so that the lists are rescheduled and revised according to the minimum number of trainees in each department of Zagazig University hospitals.

6- Training the Intern Physician:

6-1 Training Card-(Log Book)

Each trainee is given an ID (revised by the Doctors' Affairs Department) and the Log Book of each department. This manual includes the specific cognitive, practical and behavioral instructions. It also includes the specific courses at the various departments, evaluation, and the trainee's reflections.

6-1-1 The teaching staff signs in this book at every department after the end of the training. A specific part which concerns the teaching staff is handed to the coordinator of the training in the department after the end of the training period.

6-1-2 Every department coordinator delivers the log book signed by the general and specific clinical departments approved by the hospital directors to the Doctors' Affairs Department after the end of each training session to be included in the intern-physician file.

6-1-3 Criteria of Performance Evaluation of the Intern Physician:

Criteria of Performance Evaluation	Period of evaluation within the department	Target
Achieving the minimum requirements of training during the internship year as indicated in the log book	The entire period of training in the department	Fulfilling the minimum training at each department at 100%
Attendance	Daily	They should exceed 25% of each session
Confidential reports (restricted to the supposed approved physicians by the university)	After the end of each training session	There is no reason for cancel the nomination

6-2 Training Courses for The Intern Physicians:

6-2-1 The log book includes the optional training courses for developing the skills of the intern physician. The certificates of attending these courses are inserted into the trainees' file at the Doctors' Affairs Department. These courses are designed to promote the development of the Vocational future planning. They also test the trainee's choice of his/her specialization, the ways of problem solving, presentation skills, documented medicine, infection fighting, and preparing a five-page paper in the various fields to be presented to the same study group.

6-2-2 Coordination is shared with the crisis management unit at the hospitals to conduct supported optional courses by the Hospital Management about ILS.

6-2-3 Those optional courses are supervised by the General Supervisor of the intern-physician training. The trainee is granted a completion certificate at the end of every course.

6-3 The Scientific Seminars and the Social Activities:

6-3-1 The hospital Administration arranges the social activities such as (mass breakfast, tours, and sportive activities). Four seminars are held during the training year. The intern physicians, along with the teaching staff supervising the training, attend them. Those seminars are arranged by the general supervisor of the training.

6-3-2 Heads and boarding council of the university hospitals congregate on a regular basis to develop the training of the inter physicians at all the faculties of medicine in Egypt.

4- The Confidential Report about the Physician:

The reports of the intern physicians-who ranked first at their classes and are supposed to be nominated at the Faculty of Medicine- are directed from the Doctors' Affairs to the hospital affiliated to the department. Then these reports and approved are written by the head of the department as well as by the hospital director. Then, they are sent to the Doctors' Affairs again.

5- Delegation: Status of the graduate who wants to be delegated to any hospital or governmental establishment affiliated to the ministry of health:

6-1 If the graduate wants to pass his/her internship period out of Zagazig University Hospitals, he/she presents his/her request stating the destination along with a letter of acceptance from the host directorate. In this case, he/she receives his/her remunerations during the training period from Zagazig University Hospitals. The request should also include the duration of this delegation and the training courses.

6-2 The Doctors' Affairs Department prepares a memorandum including all the letters of delegation to be presented to the Boarding Council of Hospitals to verify the minimum number of the trainees in the various hospital departments.

6-3 The doctor fills in the choice form which is distributed various hospitals on the according to the first desired location.

6-4 After completing each session in the host hospital according to the Faculty approved plan, it must be approved by the host hospital. The university hospital must receive a monthly letter stating the status of the trainee's perseverance along with the confirmation of starting work in the host hospital.

6-5 Delegation or canceling delegation is not allowed during the session; however it is accepted before starting the following session, if the trainee has applied for it.

6-6 Administrative Follow Up of the Intern Physician:

6-6-1 The delegated intern physician signs in the attendance book, if he/she undertakes the daylight shift. But if he/she takes the night shift, stays late, or works during the holidays, there are no attendance books.

6-6-2 The attendance book is the responsibility of the official in charge at the hospital in which the doctor is trained. He must report the days off to the specified department according to the regulations.

6-7 Days Off for the Intern Physician:

6-7-1 The intern physician must ask for the normal days off in advance. This application must be signed by the administrative deputy of the department and the director of the hospital to be sent to the specified department later on.

6-7-2 The request for the occasional days off (which do not exceed one or two days) must be sent to the specified department of the days off.

6-7-3 The normal days off must not exceed 15 connected or separated days for the whole year long, whereas the occasional days off must not exceed seven days and three days as sick leave.

6-7-4 The sick leave is cabled to the hospital director stating the starting date of being away and the reason. This is sent to the Doctors' Affairs Department which holds a medical committee to approve on the days off if they were less than a week. Longer periods are directed to a medical council which sends a letter to the Doctors' Affairs Department. The former approves on the days off, or refuses the days off. In this case, the intern physician must be transferred to the Legal Affairs Department for further consideration.

6-7-5 Absence for more than 25% of any course requires that the trainee has to repeat it whatever the type of leave taken apart from the sick leave which is decided by the board chairman. He may decide then to deduct pay off the remuneration against the period of absence without repetition or to take different decision.

6-7-6 If the intern physician does not pass the final evaluation in any department as indicated in the training instructions designed specifically for the intern physicians, he/she must repeat the course.

6-8 Postponement during the training of the intern physicians:

6-8-1 The trainee may apply for postponing the internship year along with the reason of this postponement till he/she returns home (marriage certificate, work contract, copy of the visa for traveling for the spouse).

6-8-2 The Doctors' Affairs Department arranges a memo stating postponement till the trainee returns home deducting the period spent in training before traveling.

6-8-3 The trainee may spend part or the entire training year abroad, provided that he/she is trained in a university hospital. The document of training must be approved upon by the embassy in which the host hospital is located.

6-9 Getting the Certificate of Completing the Internship Period:

Upon completing the training period of 12 months, the doctor conducts the following steps:

- 1- He must pay the certificate charge through a request to the Doctors' Affairs Department which is approved by the general director to accept the sum of L.E. 2.5 for extracting one certificate. The receipt is directed to the Doctors' Affairs Department.
- 2- There, the number of the required certificates is counted and listed with the serial number of each receipt. Then, this list is signed and approved by the director to be directed to the Doctors' Affairs Department.
- 3- The trainee gives any trusteeship back to the host hospitals where he/she has been trained. This leave must be approved upon.
- 4- The trainee must give the log book up after it has been signed by the coordinators of the departments including the final evaluation approved by both the head of the department and the hospital director stating the six set courses to be sent to the Doctors' Affairs Department.
- 5- After handing all the previous documents of the training program, the doctor gets the graduation certificates along with all the certificates of the training courses completed in the Faculty.

Fifth: Rules of Accountability for the Students:**Law Regulating the Universities:**

Article 123: Full-time and part-time students as well as those who are allowed to be take external tests and auditors are all subject to a punishment system as follows:

Article 124: It is considered infringement any violation of laws, regulations, university traditions; especially those related to:

- 1- Actions abusing the Faculty system or the university establishments.
- 2- Delaying the study, instigating against it, the deliberate refusal to attend courses or lectures, or any other university activity which require perseverance.
- 3- Any feat conflicts honor, dignity, manner, conduct inside or outside the campus.
- 4- Any breach in the exam system, necessary quietness, cheating in the exam or attempt to do so.
- 5- Any damage for buildings, equipment, material, or university books or wasting them.
- 6- Any organization of groups inside the university or taking part in them without the previous permission from the specified university authorities.
- 7- Distribution of bulletins or publishing wall newspapers in any form inside the Faculties or gathering signatures without the previous permission from the specified university authorities.
- 8- Strike inside the university buildings or taking part in demonstrations is considered a breach of the general discipline or conduct.

Article 125: Any student attempts sheathing in the exams or tries to do so and is red-handed committing this crime must be dismissed by the dean or his/her deputy in the exam committee from the exam and deprived of entering the rest of the exams in the other subjects. The student is then regarded failure in all the subjects of this exam and diverted to a disciplinary council. However, in other cases, the exam is cancelled by a decree from the disciplinary council or the Faculty council. Consequently, the scientific degree is regarded void if it had been issued before discovering the cheat.

Article 126: Disciplinary Punishment Grades:

- A- Verbal or written admonition.
- B- Ultimatum.
- C- Depriving from certain student's service.
- D- Depriving from attending classes in certain subjects for not more than a month.
- E- Expelling form the Faculty for not longer than a month.
- F- Depriving from the exam in one or more subjects.
- G- Keeping the postgraduate student pending for the Master's or PhD degrees for not longer than two months or for an entire term.
- H- Canceling the student's exam in one or more subjects.
- I- Expelling form the Faculty for not longer than a term.
- J- Depriving from the exam for one term or longer.
- K- Depriving the postgraduate student pending for the Master's or PhD degrees for a term or longer.
- L- Expelling form the Faculty for longer than a term.

M- Ultimate expelling from the university. Thus, this decision is reported to the other universities. Consequently, the student becomes inapplicable for enrolling or being tested in all the universities of Egypt. The punishment decision may be announced inside the Faculty but the student's guardian must be informed. Apart from the verbal admonition, all the other forms of the disciplinary punishment must be kept inside the student's file. The university council may reconsider the decision of the ultimate expelling three years after it had been put into effect.

Article 127: Punishment Legislative Bodies:

- 1- **Professors and Assistant Professors:** They may pass the first four sanctions stated in the previous article for all the contraventions that may occur from the students during classes, lectures, and the university events.
- 2- **Faculty Dean:** He/She may pass the first eight sanctions stated in the previous article. However, in case of strike or severe violation which creates havoc in the study system or in the exams, the dean has the right to slap all the sanctions stated in the previous article provided that the matter is discussed by the Disciplinary Punishment Council within two weeks of the decision taken if the sanction is the ultimate expelling from the university, and by the president of the university for the other sanctions to be approved, cancelled, or modified.
- 3- **University President:** He/She may pass all the sanctions of the previous article apart from the last one-taking into consideration the Dean's viewpoint. He may also prevent the relegated student to the disciplinary punishment council from entering the university consigns till the day of trial.
- 4- **Disciplinary Punishment Council:** It may pass all the sanctions.

Article 128: No sanction mentioned starting from item F and the following items in article 126 is slapped without trying the faculty student and hearing his/her view in the charge. He/She has to attend the trial personally, otherwise he/she forfeits right to refute the charge. The dean may delegate whoever to take over the investigation. However, the delegated member of the teaching staff to take over the investigation must not be a member of the Disciplinary Punishment Council.

Article 129: The verdicts issued by the specified bodies to slap the sanctions are bound according to article 127.

However, judgment in absentia may be protested within a week from informing the student or his/her guardian. The judgment is regarded in the presence of parties if it were announced to the student or his/her guardian with failure to be present without a levelheaded excuse. The student may complain about the verdict through a petition to the president of the university within fifteen days of being informed. The president of the university shows all the petitions to the university council to be considered.

Physicians' Oath

I swear by Almighty God to:

- Observe God in my profession*
- Preserve human life throughout all its phases and in all conditions and circumstances exerting my best to rescue it from death, disease, pain or worry.*
- Keep people's dignity, and conceal their problems, malformations or secrets.*
- Be forever a means of mercy exerting my due medical care to everybody, the good and bad, to friends and foes.*
- Keep asking for science to exploit it for people's benefit, and not to harm them.*
- Respect who taught me, and teach who is younger than I am, and be brother for every colleague in the medical profession, cooperating for devotion and pity.*
- Make my life as true as my faith pure of what detours from God's path, His Prophet and the believers, in public and privacy.*

And God witness my oath

قسم الطبيب

أقسم بالله العظيم

أن أراقب الله في مهنتي

وأن أصون حياة الإنسان في كافة أدوارها، في كل الظروف والأحوال باذلاً وسعي في استنقاذها من الهلاك والمرض والألم والقلق

وأن أحفظ للناس كرامتهم ، وأستر عورتهم ، وأكتم سرهم

وأن أكون على الدوام من وسائل رحمة الله ، باذلاً رعايتي الطبية للقريب والبعيد ، للصالح والخطيئ ، والصديق والعدو

وأن أثابر على طلب العلم ، أسخره لنفع الإنسان .. لا لأذاه

وأن أوقر من علمي ، وأعلم من يصغري ، وأكون أخاً لكل زميل في المهنة الطبية متعاونين على البر والتقوى

وأن تكون حياتي مصداق إيماني في سري وعلايتي ، نقية مما يشينها تجاه الله ورسوله والمؤمنين

والله على ما أقول شهيد

دعاء قبل المذاكرة

اللهم إني أسألك فهم النبيين، وحفظ المرسلين، والملائكة المقربين، اللهم اجعل ألسنتنا عامرة بذكرك، وقلوبنا بخشيتك، وأسرارنا بطاعتك، إنك على كل شيء قدير، حسبنا الله ونعم الوكيل

دعاء بعد المذاكرة

اللهم إني أستودعك ما قرأت و ما حفظت و ما تعلمت، فرده عند حاجتي إليه، إنك على كل شيء قدير، حسبنا الله ونعم الوكيل

دعاء يوم الامتحان

اللهم إني توكلت عليك، و سلمت أمري إليك، لا ملجأ و لا منجى منك إلا إليك

